

MINUTES OF THE HOUSING AUTHORITY OF THE COUNTY OF DODGE

The regular monthly meeting of the Housing Authority of the County of Dodge, Wisconsin was called to order by board member, Shirley Kitchen on the 23rd day of April, 2014 at 8:30 a.m. in the Board Room of the Housing Authority Office, 491 E. Center Street, Juneau, Wisconsin.

Roll Call was taken:

Glenn Stousland	present
Shirley Kitchen	present
Eugene Wurtz	present
Mary Reak	present
Ken Neumann	present

Present at the request of the Chairman, were Donna Braun, Executive Director and Jamie Rhodes, Caseworker.

Pledge of Allegiance

Verification of proper meeting posting

A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the agenda as presented. Motion carried by unanimous vote.

A motion was made by Ken Neumann and seconded by Shirley Kitchen to dispense with the reading of the March 26, 2014 minutes and approve them as presented. Motion carried by unanimous vote.

Public Forum – None.

Communications- None

Financial report was reviewed. A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the financial reports. Motion carried by unanimous vote.

Bills for Dodge 1, 6, 8, HA, and HUD were presented. A motion was made by Ken Neumann and seconded by Mary Reak for the bills to be approved and paid as due. Motion carried by unanimous vote.

Unfinished Business:

11. A Dodge 1, 6 and OGLLC Occupancy Report for period April 2014.

Theresa	12-12	Burnett	12-12	Iron Ridge	8-8	Waupun	48-46
Ashippun	12-10	Lowell	12-10	Juneau	15-15	Oak Gove	24-23
Reeseville	14-14	Hustisford	14-13	Beaver Dam	17-17		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers - 121

B. Maintenance- Donna visited each building to check on cleaning supplies for new cleaning personal. Lowell Apt remodeling is done and Bob is finishing up with hallway additional hand railings. Waupun/Burnett apts will be next for remodeling. Then back to Hustisford for door and railings. Wiring for hustisford parking lots lights are needed replacing because of bad underground.

C. Tenant and Program participant report –HUD: had a second briefing. Issued 15 Vouchers. Verifying 75% of admissions are Extremely Low. D6: Problem tenants are gone. D1: Issued 14 day for Burnett tenant to be gone by 4/22. D6 tenant transferred to OG LLC to have room for his daughter to come more often.

D. Management report-Quarterly reports due for WHEDA/NEF. NCHM training for Cheryl. Jamie's tax credit training in WI Dells was cancelled. Discussed Upcoming WI CARH conference.

12. Old Business

A. None

13. New Business:

A. Hustisford water heater will be submitted as part of MPR funds. Was leaking and failed on 4/1. Replaced on 4/9. Electric water heater was installed in 1998. Replaced with gas water heater. Similar cost to Lowell \$8,000.

A motion was made by Eugene Wurtz and seconded by Mary Reak to authorize payment of the water heater replacement in Hustisford.

B. A133 Audit charge is \$9,200. There is no increase in the price from last year.

A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve hiring Engleson & Associates to perform the A133 audit at \$9,200.

C. Election of Officers – Tabled to next meeting.

Announcements – Senior Expo is May 14, 2014.

A motion was made by Ken Neumann and seconded by Eugene Wurtz to adjourn.
Meeting adjourned at 09:31 a.m.


Glenn Stousland, Chairperson


Donna Braun, Executive Director